

COMMISSION ON HIGHER EDUCATION - REGIONAL OFFICE V

Indicative Annual Procurement Plan Non-Common Use Supplies and Equipment 2025 (APP-Non CSE)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (Explaining changes from the APP)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50201010 00	Traveling Expenses-Local	CHED-RO5	NO	Direct Contracting	N/A	N/A	N/A	N/A	GOP	1,100,000.00	1,100,000.00		
50202010 00	Training Expenses	CHED-RO5	NO	Direct Contracting	N/A	N/A	N/A	N/A	GOP	80,000.00	80,000.00		
50203010 00	Other Supplies and Materials Expenses	CHED-RO5	NO	NP-53.9-Small Value Procurement	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	GOP	300,000.00	300,000.00		
50203020 00	Accountable Forms Expenses												
	a. Purchase of Security Paper for Processing of CAVs	CHED-RO5	NO	NP-53.9-Agency to Agency	N/A	N/A	N/A	N/A	GOP	235,000.00	235,000.00		
	b. Purchase of Laid Papers for Processing of CAV	CHED-RO5	NO	NP-53.9-Small Value Procurement	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	GOP	5,000.00	5,000.00		
	c. Purchase of Official Receipts for CHED payees	CHED-RO5	NO	NP-53.9-Agency to Agency	N/A	N/A	N/A	N/A	GOP	5,000.00	5,000.00		
50203090 00	Gasoline, Oil & Lubricant Expenses	CHED-RO5	NO	NP-53.9-Direct Retail Purchase	N/A	N/A	N/A	N/A	GOP	80,000.00	80,000.00		
50204010 00	Water Expenses									75,000.00	75,000.00		
	a. Office water supply	CHED-RO5	NO	Direct Contracting	N/A	N/A	N/A	N/A	GOP				
	b. Office mineral water supply in gallon	CHED-RO5	NO	NP-53.9-Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP				
50204020 00	Electricity Expenses	CHED-RO5	NO	Direct Contracting	N/A	N/A	N/A	N/A	GOP	200,000.00	200,000.00		
50205010 00	Postage & Courier Services	CHED-RO5	NO	NP-53.9-Small Value Procurement	N/A	N/A	N/A	N/A	GOP	85,000.00	85,000.00		
50205010 00	Telephone Expenses-Landline	CHED-RO5	NO	Direct Contracting	N/A	N/A	N/A	N/A	GOP	90,000.00	90,000.00		
50205020 00	Telephone Expenses-Mobile	CHED-RO5	NO	NP-53.9-Small Value Procurement	N/A	N/A	N/A	N/A	GOP	102,605.00	102,605.00		
50205030 00	Internet Subscription Expenses	CHED-RO5	NO	Direct Contracting	N/A	N/A	N/A	N/A	GOP	90,000.00	90,000.00		
50299020 00	Printing and Publication Services	CHED-RO5	NO	NP-53.9-Small Value Procurement	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	GOP	10,000.00	10,000.00		
50299030 05	Representation Expense												
	a. Year-end Assessment and Planning Workshop cum GAD	CHED-RO5	NO	Lease of Venue	1st quarter	1st quarter	1st quarter	1st quarter	GOP	75,000.00	75,000.00		
	b. Midyear Assessment and Planning Workshop cum Wellness Program for PWD and SC	CHED-RO5	NO	Lease of Venue	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	50,000.00	50,000.00		
	c. GAD & Wellness Program for PWD and SC	CHED-RO5	NO	Lease of Venue	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	50,000.00	50,000.00		
	d. Target Setting for FY2026 cum GAD Learning Session	CHED-RO5	NO	Lease of Venue	4th quarter	4th quarter	4th quarter	4th quarter	GOP	100,000.00	100,000.00		
50212030 00	Security Services	CHED-RO5	NO	NP-53.9-Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	496,395.00	496,395.00		
50211990 00	Other Professional Services	CHED-RO5	NO	Direct Contracting	N/A	N/A	N/A	N/A	GOP	300,000.00	300,000.00		
	Repairs and Maintenance												
50213010 01	a) Office Buildings and Other Structures	CHED-RO5	NO	NP-53.9-Small Value Procurement	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	GOP	50,000.00	50,000.00		
50213050 02	b) Office Equipment and Accessories	CHED-RO5	NO	NP-53.9-Small Value Procurement	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	GOP	50,000.00	50,000.00		
50213050 03	c) ICT Equipment	CHED-RO5	NO	NP-53.9-Small Value Procurement	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	GOP	50,000.00	50,000.00		
50213060 01	d) Transportation/Motor Vehicle	CHED-RO5	NO	NP-53.9-Small Value Procurement	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	GOP	50,000.00	50,000.00		
50210030 00	Extra-ordinary & Miscellaneous Expenses	CHED-RO5	NO	Direct Contracting	N/A	N/A	N/A	N/A	GOP	136,000.00	136,000.00		
50215010 01	Taxes, Duties & Licenses	CHED-RO5	NO	NP-53.9-Agency to Agency	N/A	N/A	N/A	N/A	GOP	30,000.00	30,000.00		
50215020 00	Fidelity Bond Premium	CHED-RO5	NO	NP-53.9-Agency to Agency	N/A	N/A	N/A	N/A	GOP	35,000.00	35,000.00		
50215030 00	Insurance Expenses	CHED-RO5	NO	NP-53.9-Agency to Agency	N/A	N/A	N/A	N/A	GOP	80,000.00	80,000.00		
50299990 99	Other MOOE	CHED-RO5	NO	NP-53.9-Small Value Procurement	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	1st to 4th quarter	GOP	26,000.00	26,000.00		
	Total									4,036,000.00	4,036,000.00		

Prepared:


LENIE R. PENETRANTE
 Administrative Assistant III
 BAC Secretariat

Certified Appropriate Funds Available:


DR. JEAN E. CARDINO
 Chief Administrative Officer

Approved by:


ATTY. SEPTON A. DE LA CRUZ, CESO III
 Director IV